Systems Support Centre

Find quick answers and help fast

Match Centre (http://support.tennis.com.au/articles/category/3-match-centre/) »

Player Guide – Match Centre

Getting Started

To access Match Centre you will need to visit leagues.tennis.com.au (http://leagues.tennis.com.au/). Alternatively, you can visit tennis.com.au (http://tennis.com.au/) and from the navigation bar on the top of the page, select the tennis racquet icon. You will be required to login with your tennis account or alternatively create an account to begin.

Creating a Tennis Account:

To create a Tennis account follow the below steps:

1. From the navigation bar on the top of the page select *Join*

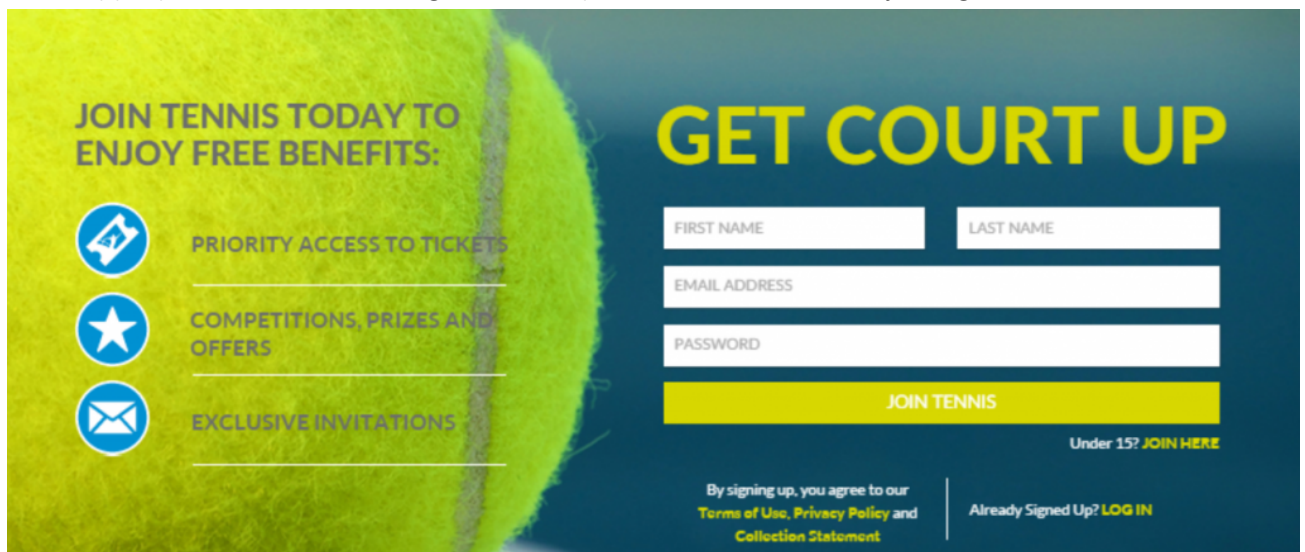*(http://support.tennis.com.au/wp-content/uploads/2015/11/Welcome-to-MC.gif)*
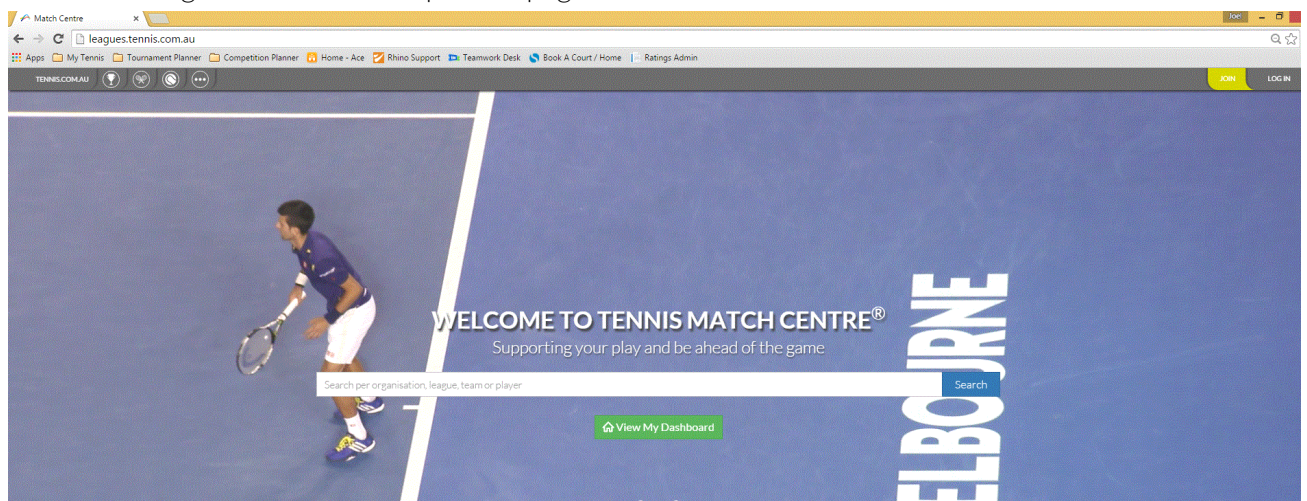
2. You can join by either connecting your Facebook, Google+ account, or selecting **Join with Email** and then entering your First Name, Last Name, Unique Email Address and setting up a Password. (Note: an

Under 15 account can be setup by selecting 'JOIN HERE' located underneath the three main options)


(http://support.tennis.com.au/wp-content/uploads/2015/11/Join-Tennis-1.png)
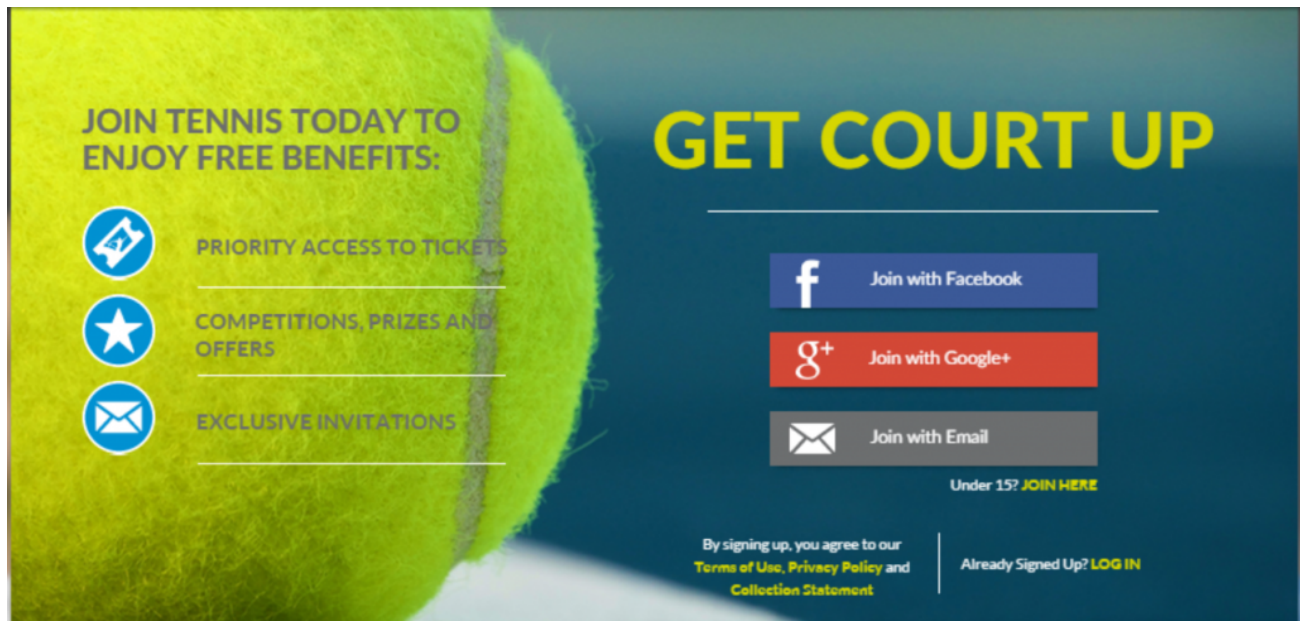
3. Enter appropriate details including a valid unique email address (when joining with Email)

(http://support.tennis.com.au/wp-content/uploads/2015/11/Join-Tennis-2.png)

4. An email will be sent asking the player to verify their account

5. Once complete you will be able to login to Match Centre by selecting Login and entering your detailsIf you require any assistance creating or verifying your account please contact the **Customer Service Team.**Once a player has logged into their tennis account, the 'Join' & 'Log In' icon will change to the player's first name.

(http://support.tennis.com.au/wp-content/uploads/2015/11/Navigation-Bar.png)
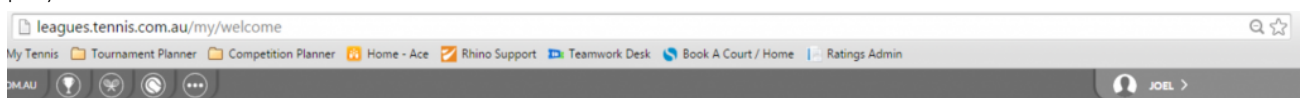
Linking a Tennis Account to a Player Profile

Missing matches from your Dashboard in Match Centre?

This is likely caused by having multiple playing records in League Manager. You may now link these records together by following the below steps in order to show all of your matches on your Dashboard.

Note: You can only enter match results or confirm/dispute a scorecard (if instructed to do so by your league organiser) by viewing the match directly from your Dashboard.

To link your account:

1. While viewing your Dashboard (You will be automatically redirected to this page when you log into Match Centre), scroll to the bottom of the page and select the **Click Here** button located next to the question *'Is your account incorrectly linked?'*

(http://support.tennis.com.au/wp-content/uploads/2015/10/Is-your-account-incorrectyl-linked.png)

2. Complete the online form with your personal details, including email and contact number and select 'Search for Profile'.

3. A list of profiles which match your search will appear. If you believe a profile listed reflects your personal details and your team, view the profile using the right hand side icon (highlighted in yellow)

(http://support.tennis.com.au/wp-content/uploads/2015/11/Link-your-Profile.png)

4. Once viewing the profile and you have confirmed the profile is in fact yours by viewing the matches listed, select the 'Request link' button. All request are reviewed and will be approved in a timely manner

(http://support.tennis.com.au/wp-content/uploads/2015/11/Request-Link.png)
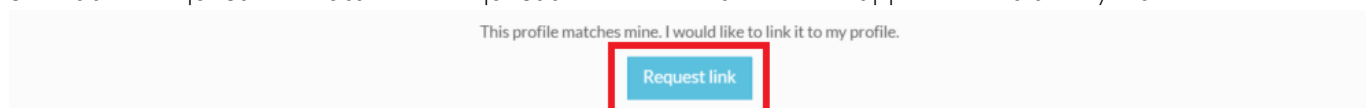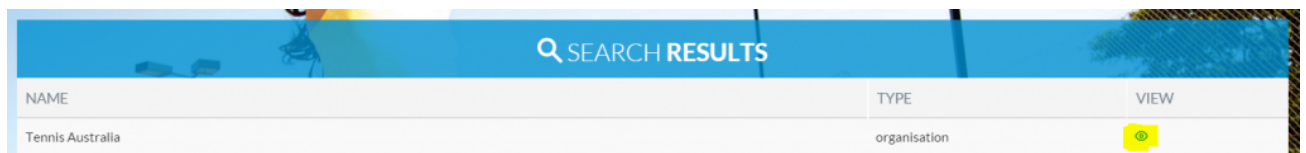
Dashboard

Your dashboard is a great way to view all of your results, see upcoming fixtures and allows you to set favourite players, teams, leagues and organisations for direct access.

Setting favourites to your dashboard

Setting favourites to your dashboard is a great way to save direct links for all of your teams, leagues and organisation and other players for viewing

How to set favourites:

1. Use the search bar provided to search for a player, team, league or organisation
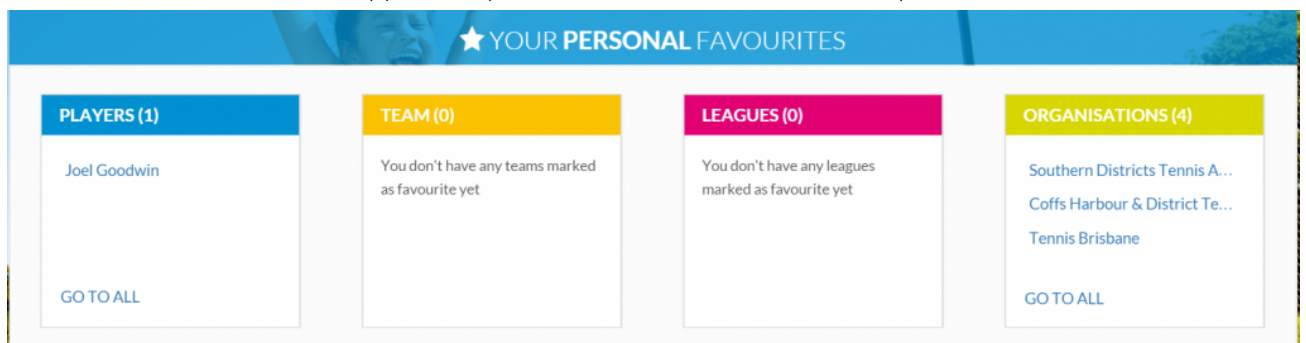2. Select the view icon next to the appropriate returned search result

(http://support.tennis.com.au/wp-content/uploads/2015/11/Search-Results.png)

3. Click on the Star located alongside the player, team, league or organisations name (The star will turn orange)

(http://support.tennis.com.au/wp-content/uploads/2015/11/Favourite-Star.png)

4. All favorited items will then appear on your dashboard as direct links as per the below

(http://support.tennis.com.au/wp-content/uploads/2015/11/Personla-Favourites.png)

# Printing/Viewing Scorecards

To print/view scorecards, go to your Dashboard (Note: you will have to of linked your account first)

(http://support.tennis.com.au/wp-content/uploads/2015/11/MC-Nav-Bar.png)
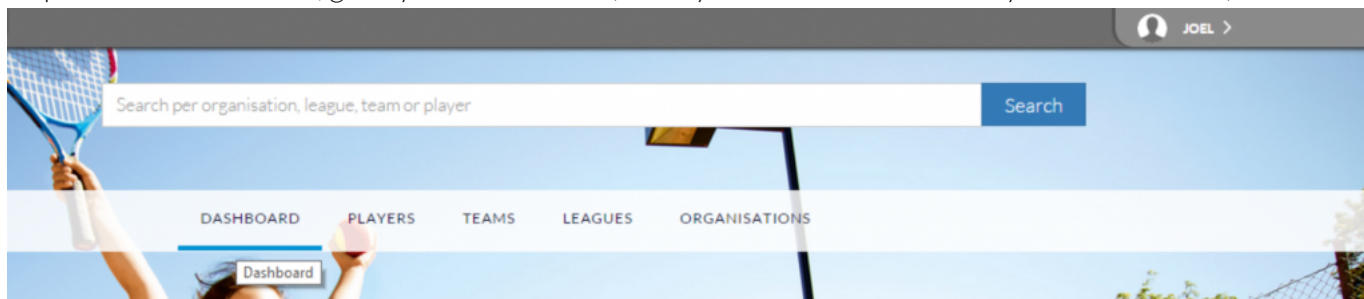
1. Scroll to Upcoming matches and select View for the relevant match
2. Once the match is displayed, to print select the Print Scorecard icon to print the scorecard.

(http://support.tennis.com.au/wp-content/uploads/2015/11/Print-Icon.png)
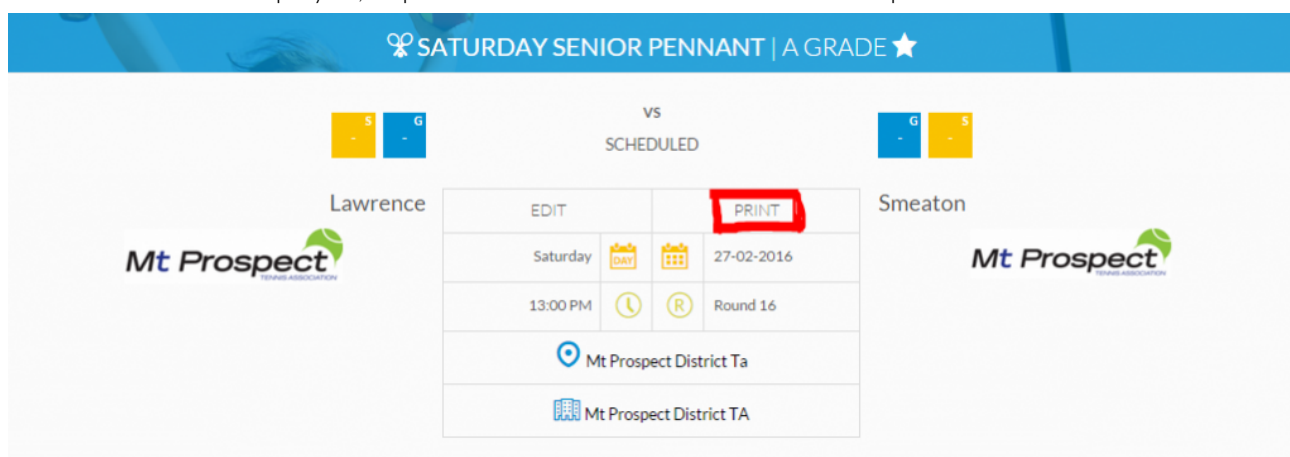
NOTE: You can print score cards prior to a match to fill out on match day, or you can print completed scorecards showing the match results

Viewing upcoming matches & results

1. To view upcoming matches and results, select 'Dashboard' from the menu across the top of the page

(http://support.tennis.com.au/wp-content/uploads/2015/11/MC-Nav-Bar.png)
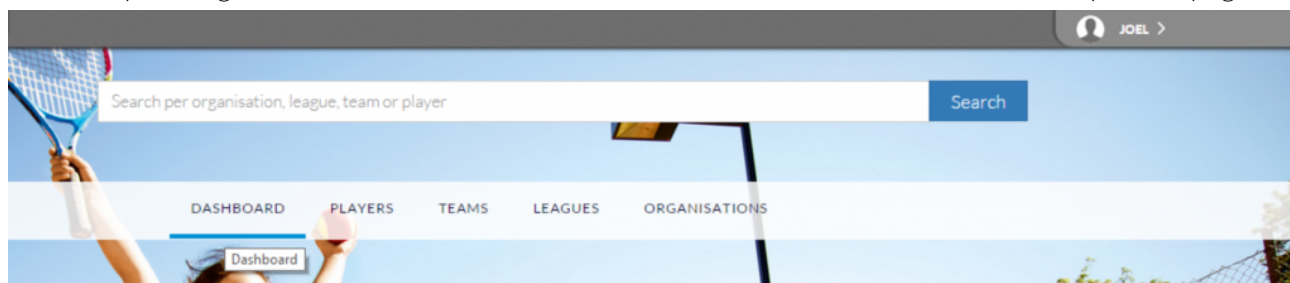
2. Scroll to either 'Upcoming matches' to view your personal upcoming fixtures or 'Previous matches' to see your results

3. If you would like to view all of your upcoming matches or results, select the 'All Matches' option

DATE	TIME	HOME	AWAY	FACILITY	VIEW
01-03-2016	21:00	TEST - Flinders Park Tennis Club 3	TEST - Flinders Park Tennis Club 4	Flinders Park Tennis Club	👁

(http://support.tennis.com.au/wp-content/uploads/2015/11/Upcoming-Matches.png)

Entering Match Results

To enter results go to your Dashboard:

1. Scroll to your 'Previous Matches', select View Scorecard on the appropriate match.

2. Once the scorecard displays, select Edit on the scorecard

(http://support.tennis.com.au/wp-content/uploads/2015/11/Edit-Match-Icon.png)

3. Select the playing order for the day, by using the ⊞ (http://support.tennis.com.au/wp-content/uploads/2015/11/Icon.png) icon located next to the players' names. The first player selected will show number 1, followed by 2, 3, 4 etc.

(http://support.tennis.com.au/wp-content/uploads/2015/11/Player-Prefill.png)

4. Select Continue

5. Enter the relevant score and comments into the scoresheet and select 'SAVE'**Score entry Variations:**

- If one of the rubbers is a forfeit, retirement or incomplete use the drop downs located in each rubber to indicate this (Highlighted in Green in the below)

- If the match is Heat out, Washout or a full forfeit by either team, use the 'Exclude Match' function (Highlighted in Red in the below)

- You can use the player drops downs to alter the participating players for each rubber if required (Highlighted in Yellow in the below)

- Extra players can also be added to the scorecard if needed by using the 'Add player' button (Highlighted in Blue in the below)

(http://support.tennis.com.au/wp-content/uploads/2015/11/MC-Score-Entry.png)
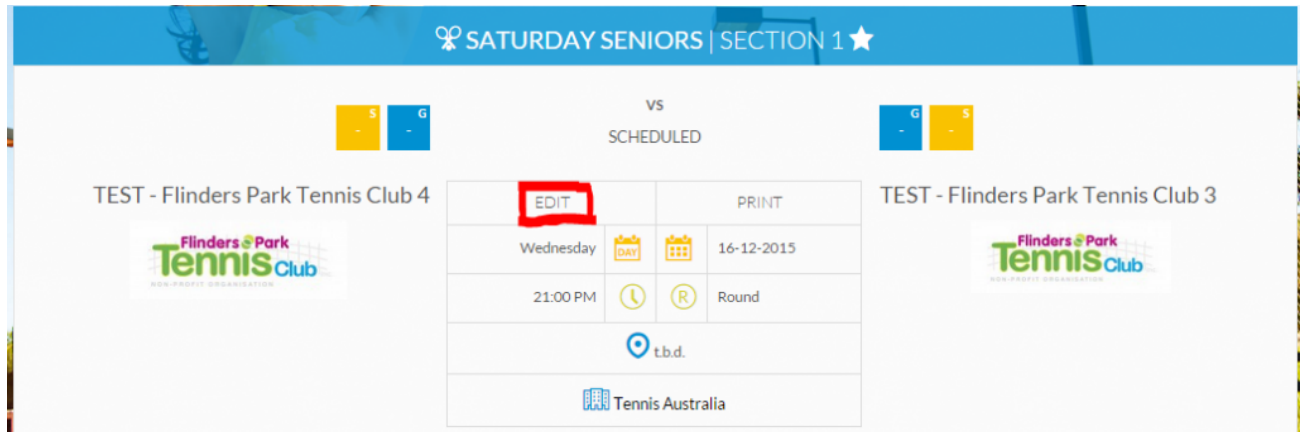
Confirming/Disputing a scorecard

Once the first team has entered the match results, the second team will then need to either Confirm or Dispute the result.

You can only Confirm/Dispute results for matches in which you are a player in the team and your Tennis Account has been linked.
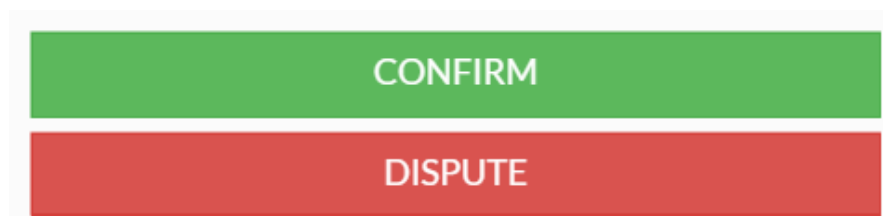
To Confirm/Dispute a result go to your Dashboard:

1. Scroll to your 'Previous Matches', select View Scorecard on the appropriate match.
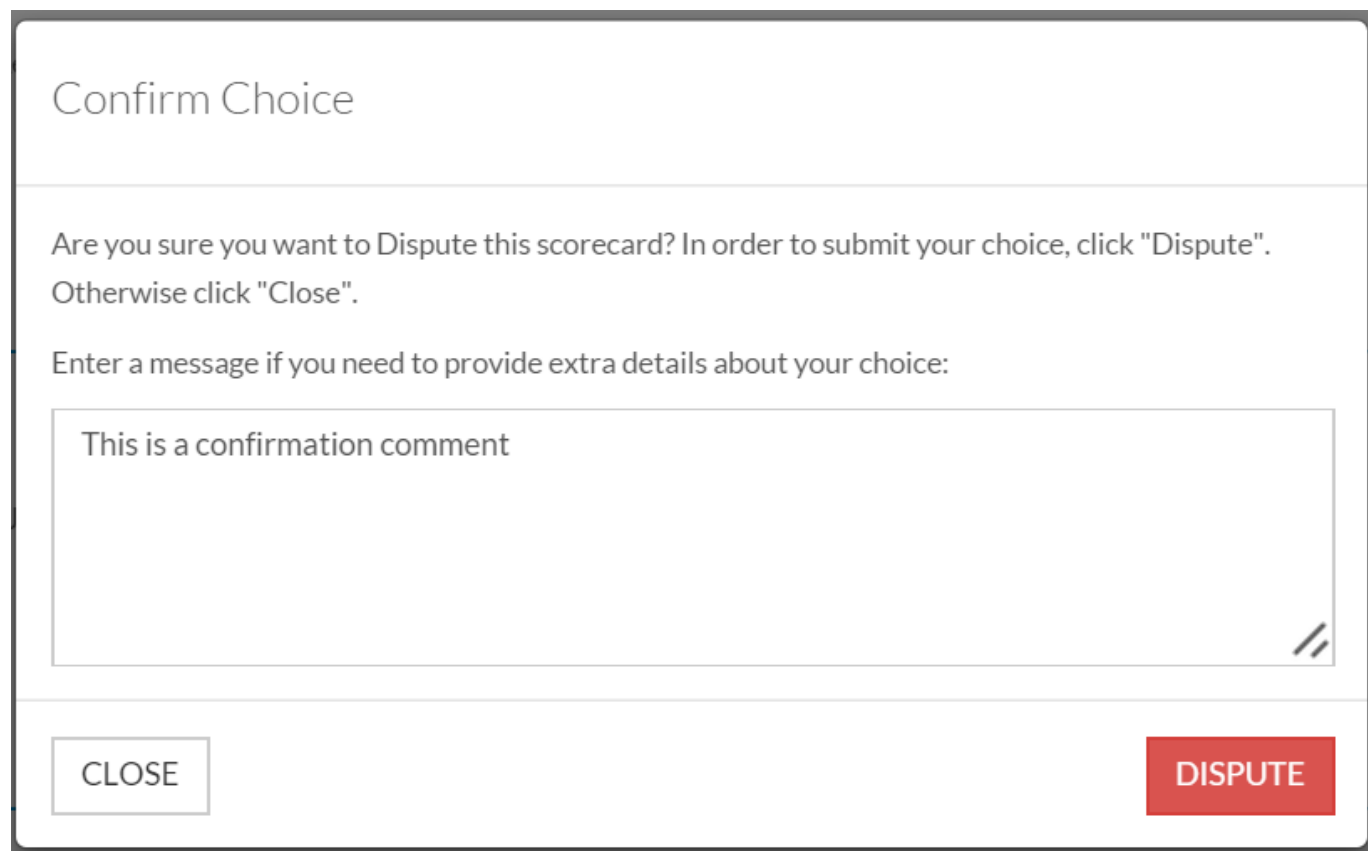2. Once the scorecard displays, select Edit on the scorecard

(http://support.tennis.com.au/wp-content/uploads/2015/11/Edit-Match-Icon.png)

3. Scroll to the bottom of the scorecard and select 'Confirm' or 'Dispute'

(http://support.tennis.com.au/wp-content/uploads/2015/11/Confrim-Dispute1.png)

4. You will have the option to provide a comment when confirming a match or provide reasoning for disputing the match

(http://support.tennis.com.au/wp-content/uploads/2015/11/Confrim-Choice-pop-up.png)

Last Updated: 7 months ago

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 👤 Posts (http://support.tennis.com.au/articles/author/cwalton/)

Product Updates & Announcements

🗋 Tennis Services Holiday Period Operating Hours (http://support.tennis.com.au/articles/tennis-services-holiday-period-operating-hours/)

🗋 League Manager Update – 3 June 2016 (http://support.tennis.com.au/articles/league-manager-update-3-june-2016/)