



ABN: 42 205 625 021
PO BOX 1351, Alice Springs NT 0871
outback4wdclub@gmail.com
www.outback4wdclub.com.au

General Meeting Minutes
Wednesday 16th November 2016
@ Doubletree by Hilton

Meeting opened: 19:05pm

1. Attendance:

Steve Dominguez (President), Stephanie Dominguez (Secretary), Michael McCready (Vice President), Neville Heness, John Mayberry, Kirsten Johnston (Trip Coordinator), Sarah Graham, Toby White, Andrew Healy, Brynessa Schild, John Wilkinson, Steve Walton, Jennifer Noble, Stephen Humphreys

2. Guests:

Paul Svensen, Dayle Svensen, Lachlan McKee

3. Apologies:

Ian Clarke (Treasurer), Brett Malouf, Rachael & Todd Grierson, Kathryn Howitt, Wayne & Georgina Davison, Jan Horsfall, Alison Nicholls, Marree Anderson & Jason Anderson, Matt Wyatt, Krysten McCready, Jim Heyward, Ann Wilkinson

4. Previous months minutes: No amendments.

Moved: Michael McCready **Seconded:** Leo Geppert

5. Welcome new Full Members:

- John Mayberry
- Andrew Healy

6. Welcome new Guest Members:

- Derrick O’Bourne & Teresa Vincent
- Robert Lincoln
- ...both joined us for the first time on our Boggy Hole Trip.
- Lachlan McKee
- ...who is joining us on Sunday for the Arltunga Tourist Drive as his first trip with us.
- ...And returning members:
- Paul & Dayle Svensen

7. Business arising from previous meetings:

Item:	Assigned to:
<p>Check TeamApp for events https://outback4wdclub.teamapp.com/events</p>	<p>All Members:</p>
<p>We have 4 shirts on hand that are available for sale:</p> <p>L Short Sleeve - Sky Blue \$60 L Long Sleeve - Sky Blue \$65 L Long Sleeve - Khaki \$65 XL Long Sleeve - Sky Blue \$65</p> <p>We have an order submitted to Hip Pocket (7/11/16) – will contact those who ordered as soon as they are ready. If you would like to place an order for the next run – please grab an order form from Steph at the meeting, or from the documents section on Team App. We need 6 shirts to submit an order.</p>	<p>All Members:</p>
<p>Club Assets:</p> <ul style="list-style-type: none"> - Steph had a Garage Sale on the 22nd October – as discussed. Tried to sell some of the Water Filtration Kits for 50% off RRP. Nothing sold. Still have all the same stock quantities. Quite a few people were interested in chatting about the club, gave out quite a few brochures. <ul style="list-style-type: none"> ▪ 9 Saltwater Filtration kits RRP \$169 ▪ 14 x 10 day packs RRP \$99.95 ▪ 24 Orange 6 day packs RRP \$34.95 	
<p>Club Christmas Party – has been scheduled for the 3rd of December. 2 parts:</p> <ul style="list-style-type: none"> - Part 1: Ormiston Gorge for a BBQ lunch and a swim. - Part 2: Glen Helen Resort. - RSVP for both parts if you intend to attend both, and Book early for Accommodation at Glen Helen Resort. - Food prices at Glen Helen are yet TBD. 	<p>All members:</p> <ul style="list-style-type: none"> - Register on Team App - Book (EARLY) your own accommodation direct with Glen Helen Resort. Mention you are with the Outback 4WD Club for locals rate.
<p>Bunning’s “Sausage Sizzle Fundraising Information Night” – 27th October 2016 at 5:30pm. Stephanie, Ian, Leo and Krysten attended on behalf of the club. Bunnings now has very regimented policies and procedures, which is great.</p>	<ul style="list-style-type: none"> - Need to have a clear fundraising purpose and \$ target for application process – see new business.
<p>Trip Leaders Training – Looking for members who are keen to learn more skills regarding leading trips, organising the group, making sure we don’t get lost.</p> <ul style="list-style-type: none"> - Have loaded a copy of ‘Trip Guidelines – for Leaders & Participants’ onto TeamApp in the documents section for all members to become familiar with (not just for trip leaders). - Trip Leader Training date to be set ASAP 	<p>All members to consider:</p> <ul style="list-style-type: none"> - Adapt new skills - Share the load

8. Treasurers Report for the month of October 2016:

Total Income: \$805.56 (From memberships, merchandise, and donations)
Total Expenditure: \$137 (Phone recharge, printer paper, Department of Business)

Balance at Bendigo Bank: \$4,573.37 (As at 30th October)
Petty Cash: \$150 (Held by Secretary)

Total balance: \$4,723.37 + (Full report available for members, upon request)

Moved: Stephen Humphreys **Seconded:** Brynessa Schild

9. Presidents Report: Presented at meeting

10. New Business:

Item:	Assigned to:
<p>ARB Garage Sale & Club Fundraising BBQ – Saturday 26th November 9am to 1pm</p> <ul style="list-style-type: none"> - Thank you to all the volunteers for the BBQ – please contact Steph on 0417 151 909 ASAP if your plans change, and you cant attend on the day. 	<p>All members:</p> <ul style="list-style-type: none"> - Please share the Facebook Event with your friends. It’s pinned to the top of the public page.
<p>Trip Planning:</p> <ul style="list-style-type: none"> - New Years Drive Day – taking suggestions on location 	<p>All members:</p>
<p>Application to become an Approved Association under the Gambling Control Act</p> <ul style="list-style-type: none"> – A requirement if we want to be able to hold ANY raffles for fundraising. – Conduct raffles under \$5000 without further approval or applications – No fees for application, just need to apply to DOB with all relevant paperwork, certificate of incorporation, copy of clubs constitution, and objectives and purposes clearly defined. – Need a volunteer to be our ‘Nominated person for conduct of community gaming’ – keep us all honest, ensure we are drawing the winner fairly, that we are presenting the winner with the prize (as described), that we report to DOB with any changes in circumstances to the club or committee. Must be a full, paid member. Would <i>prefer</i> someone who is not currently on the Executive Committee, <i>but not essential</i>. 	<p>All members:</p> <ul style="list-style-type: none"> - Volunteer required – see Steph for more information.
<p>Multi Purpose, Off Road Trailer & Equipment –</p> <p>Executive Committee meeting held 5th November – setting our fundraising purpose for the foreseeable future as a 4X4 Club Trailer. We’re doing some more research to determine our fundraising goal, but loosely estimated at \$15k + for a 7ft x 4ft, mechanical braked, rated 2 tonne or less.</p>	<p>Executive Committee</p> <ul style="list-style-type: none"> - Work in progress - Accurate Estimates to be gathered - Letter of Application

<ul style="list-style-type: none"> - Ballpark Insurance Quotes & Information Received from Arthur J Gallagher at approx. \$295 per year (based on information provided, subject to change) – all members would be covered under the policy, that would be in the clubs name as a commercial policy. Young / inexperienced drivers > 25 y/o would have additional excess on a claim. Will gather competitive quotes when it comes to fruition. - Rego Information gathered – can be registered in the club’s name for approx. \$120 per year – need to register the club as an association with MVR – Steph will complete one I’ve received our copy of the incorporated association certificate from DOB (requested). - Steve met with Mick Ackermann to discuss our vision for the trailer – he’s busy atm, but is getting back to us with a quote for a build, not our only option, but great to get a ball-park figure. - There are opportunities to apply for ‘Community Assistance Grants’ from Bunnings (ie. For equipment / shovels / fencing wire etc.), if the purpose benefits the greater community (ie. Track maintenance for Parks and Wildlife etc). - There are opportunities to apply for ‘Community Assistance Grants’ from Bendigo Bank - if the purpose benefits the greater community (ie. Track maintenance for Parks and Wildlife, Land clean-ups, etc). 	<p>to Bunnings to be drafted for BBQ fundraising - Steph</p> <ul style="list-style-type: none"> - Long-term project for the club
<p>Department of Business – Outstanding 2013 Financial Statement</p>	<p>Now submitted – see incoming and outgoing correspondence</p>
<p>Finke 2017 – Expressions of Interest – Just gathering names at this stage of people who may be interested to assist.</p>	<p>See the ‘event’ on Team App.</p>

11. Trips/Events:

Please register on Team App for all trips you are able to attend, and let us know if you have registered, but then cannot make it.

It’s ALL members responsibility to help populate the calendar with trips – contact Kirsten (Trip Coordinator) via email: outback4wdTRIP@gmail.com with trip / date suggestions. There will be a few additional events scheduled over the coming months, so keep an eye on the calendar.

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| • Arlunga Tourist Drive | 20th Nov 2016 |
| • Ten Pin Bowling – Social Night | 22nd Nov 2016 |
| • <u>ARB Garage Sale & Club Fundraising BBQ</u> | 26th Nov 2016 |
| • Sunday Session – Local Tracks NORTH | 27th Nov 2016 |
| • <u>Christmas Party - Ormiston Gorge</u> | 3rd Dec 2016 |
| • <u>Christmas Party – Glen Helen Resort</u> | 3rd Dec 2016 |
| • General Meeting | 14th Dec 2016 |
| • Sunday Session – Local Tracks WEST | 18th Dec 2016 |
| • New Years Drive Day (Location to be determined) | 2nd Jan 2017 |

12. Incoming correspondence:

- Twin Diffs Magazine – October 2016
- VKS-737 Radio Network Newsletter – Winter 2016
- Email from Trudy at Windorah Information Centre – who is going to send the club some information about the Barcoo Region in QLD.
- Received an email from Department of Business regarding outstanding Financial Statement for the club from 2013 (which was never submitted – has been actioned).

13. Outgoing correspondence:

- Submitted the outstanding Financial Statement from 2013 with Department of Business – Late fee paid of \$40, shown in this month's financials.
- Application for copy of the clubs Certificate of Incorporation with Department of Business (none on file in any of the hardcopy, or electronic records on file) – Receipt/payment of \$23 for this will be shown in Nov financials next month.

14. Dobber's Diary: \$22.05 collected from around the table – thank you.

15. Around the table: Members chance for feedback.

- Discussion about a Victorian High Country Trip for 2017/2018 Christmas Holidays potentially – suggested by John Wilkinson. We'll put it on the calendar tentatively for further discussion, and planning.

Meeting closed: 20:03pm

Next Meeting: Wednesday 14th December 2016, 7pm (19:00)
@ Doubletree by Hilton

Thank you Todd & DoubleTree for your continued support.