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General Meeting Minutes
Wednesday 19th April 2017
 @ Doubletree by Hilton


Meeting opened:

1. **Attendees:** Steve Dominguez (President), Michael McCready (Vice President), Ian Clarke (Treasurer), Kirsten Johnston (Trip Coordinator), Stephanie Dominguez (Secretary), Jen Noble, Neville Heness, David Johnston, Krysten McCready, Matt Wyatt, Rhys Boehm, Rainer Balzer, Toby White, Sarah Graham, John & Jenny Wood, Lisa & Craig Schmidt, Andrew Nankivell, Trina Wood-Brown, Simon Brown, Calvin McAdams, Jessica McAdams
2. **Apologies:** Paul & Dayle Svensen, Jim Heyward, Leo Gepperth, Allison Pyper, Michelle & Ray Rowe, John & Ann Wilkinson, Alison Nicholls, Sylvia Balzer, Stephen Humphreys, Jan Horsfall
3. **Previous months minutes:**
4. **Moved:** David Johnston **Seconded:** Michael McCready

5. Business arising from previous meetings:

Item:	Assigned to / Action:
<p>Welcome new Guest Members:</p> <ul style="list-style-type: none"> - Andrew Nankivell - Damien Milne - Lisa & Craig Schmidt - Nick Rieper - Sally Steiner <p>Welcome new Full Members:</p> <ul style="list-style-type: none"> - Jane & Ken Bull <p>Welcome back as Full Members:</p> <ul style="list-style-type: none"> - Yvonne Ginifer - Paul & Dayle Svensen 	<p>Please keep an eye on our events calendar on the website / TeamApp.</p> <p>Reminder to Full Members to get to know the Guest Members as they will need your endorsement for Full Membership Application.</p> <p>If you haven't paid your Guest Membership fee yet, this can be done in the 'Store' section on Team App now that you have Guest Membership access. Thank you to those who have already done so.</p>
<p>Club Shirts –</p> <p>We have 3 shirts on hand that are available for sale:</p> <p>L Long Sleeve - Sky Blue \$65 L Long Sleeve - Khaki \$65 XL Long Sleeve - Sky Blue \$65</p>	<p>All Members:</p> <p>We need 6 shirts to place an order. If you want one, get your forms in NOW.</p>

<p>Curry Night – Meet at the telegraph station at 4pm for a curry night. Please bring a curry to share, your own chairs, plates and cutlery. If you are not into curry, you are welcome to bring a casserole.</p>	<p>Please RSVP on TeamApp by Thursday 20th April – for catering purposes.</p>
<p>Off Road Race Club - Brendan Foley has extended an invitation for our members to attend and camp for the event this weekend. Steve will be heading down after the Curry Night.</p>	
<p>April / May Long Weekend – Rhys Boehm’s event</p>	<p>See TeamApp ‘Documents’ section for the trip plan, and map (two separate documents).</p>
<p>Chambers Pillar – 6th May 2017 Ian Clarke may be able to lead this trip – will confirm by May 3rd 2017.</p>	<p>If Ian can’t lead the trip, it may need to be cancelled. Keep an eye on TeamApp for updates please.</p>
<p>ARB Hoist Day –</p>	<p>Please register on TeamApp.</p>
<p>Breakfast BBQ and Window Breaking session – 21st May 2017 For those that want to test out your emergency glass breakage devices. Bring your safety gear, glasses/gloves/closed toe shoes etc.</p>	<p>see Team APP – Events for more information and to register.</p>
<p>REMINDER Finke 2017 – If you apply for a Volunteer Position please inform Finke that you are part of the Outback 4WD Club so they can ascertain how many volunteers are coming from our club.</p>	<p>Apply online: https://finkedesertrace.com.au/volunteers</p>
<p>Larapinta Trail – Bushwalkers 2017 A group OF up to 12, for one day - July 16th. Transport required is to Jay Creek/Hamilton Downs Bush Camp (drop off) and Stanley Chasm (pickup) at the end of the day. Please contact me directly if you are available and how many seats you have empty. It will be a very early morning start (likely 6am) and finish around 5-6pm with a layover of - most of the day for the drivers.</p>	<p>Contact Steve: outback4wdpresident@gmail.com for more information.</p>
<p>Christmas in July – 22nd July 2017 Overnight trip to Ross River Resort to celebrate Xmas in the cold weather, with nice warm, cosy fires, and a hearty Xmas feast cooked by camp oven. Please bring your favourite Xmas dish to share for the feast and your own drinks. Book a cabin or a campsite and stay the night or drive back to town (please ensure you have a sober bob). The drive out is roughly 70km (1 hour), close enough to town</p>	<p>Contact Kirsten: outback4wdtrip@gmail.com for more information. If staying overnight please arrange your own accommodation or camping bookings.</p>

if you don't want to stay the night.	
'Back to basics' map reading session – Time and location to be scheduled on team app	David Johnston will schedule based on expressions of interest.
Trip leader incentives – We have quarterly prizes, sponsored by ARB Alice Springs. To be eligible: you must plan, lead, write and submit a report with photos. Winner will be randomly selected from applicants for the quarter.	First prize will be drawn at the July General Meeting - all eligible trips in the first half of the year will be in the running for our first draw. Thank you to Matt Wyatt and ARB Alice Springs for your continued support of the club and it's members.
NT Parks & Wildlife – Proposal for Memorandum of Understanding (MOU) with NT Parks and Wildlife – draft has been written and submitted.	Steve and Steph met with Phil Cowan from NT Parks and Wildlife this month. Productive discussion. This process will take time, and both parties have agreed that it's better to get it right the first time. Ongoing – will update when we have more information.
Round Club Stickers – Down to our <u>last 7</u> 'reflective 3M quality' stickers. Design has been altered to remove web address and include 'Alice Springs NT' as discussed at last meeting. Approved by committee. 300 x 100mm diameter logo stickers ordered @ \$557.70 = <u>\$1.85 per sticker</u>	Stickers were requested by AA Signs & Designs, and have been reordered with approval from the committee. New stickers will NOT be the 'reflective 3M quality' stickers to make them more cost effective, and have a greater profit margin for the club. Will still be an excellent quality product.
YOUR4X4 and 4WDTV Telecast of their Red Centre Adventures - https://au.tv.yahoo.com/plus7/your-4x4/-/watch/35052271/your-4x4-sat-15-apr-season-1-episode-5/	
 <p>Sat 15 Apr, season 1 episode 5 Join Simon and Danny along with a team of 4WDing experts as they traverse Australia, exploring ancient historical sites, meeting local characters and pushing the limits of where you can take your 4WD.</p>	

6. Treasurers Report for the month of March 2017:

Total Income:	\$ 116.18	
Total Expenditure:	\$ 46.37	
Balance at Bendigo Bank:	\$ 5,275.04	(As at 31/03/17)
Petty Cash:	\$ 115.00	
Total balance:	\$ 5,390.04	

Moved: Stephen Dominguez

Seconded: David Johnston

7. Presidents Report:

Presented at meeting

8. New Business:

Item:	Assigned to / Action:
<p>Australian Tax Office – Change of Registration Details</p> <p>Updating:</p> <p>Section D:</p> <p>8 From: Shed 1/6 George Cres. Alice Springs NT 0870 to To: <u>President / Public Officer’s home address</u></p> <p>9 Confirming postal address as: PO Box 1351, Alice Springs NT 0871</p> <p>10 Confirming email address as: outback4wdclub@gmail.com</p> <p>Section E:</p> <p>11 Authorised Person/s: Stephen John Dominguez as President & Public Officer</p> <p>12 Authorised to deal with all ATO matters: Stephen John Dominguez, Stephanie Ineke Dominguez, Ian Buchanan Clarke</p> <p>13 Add more than one Authorised person: Yes – Stephanie Dominguez & Ian Clarke</p> <p>14 Do you want to remove an authorised contact person: Yes – Miss. Karen Leslie Shiehl</p> <p>Section F:</p> <p>16 Do you want to add a new associate? Yes – Public Officer / President: Stephen John Dominguez</p> <p>18 Do you want to add more than one associate? Yes. Secretary – Stephanie Dominguez, Treasurer – Ian Clarke</p> <p>Section G:</p> <p>19 What are the entity’s financial institution account details for ATO refunds? BSB: 633 000 Account number: 153 337 894 Full Account name: Outback 4WD Club Inc.</p> <p>Section H:</p> <p>20 Who is the authorised person signing this declaration? Stephen John Dominguez Public Officer / President</p>	<p>Stephen John Dominguez Signed:</p> <hr/> <p>Public Officer / President</p> <p>Stephanie Ineke Dominguez Signed:</p> <hr/> <p>Secretary</p> <p>Ian Buchanan Clarke Signed:</p> <hr/> <p>Treasurer</p>

<p>Guest Memberships –</p> <p>Guest memberships are valid for 90 days. At the end of your Guest Membership period – you are welcome to apply for Full Membership. Full Membership application forms are available in the documents section on the website.</p> <p>https://www.teamapp.com/clubs/122606/documents/178706-full-membership-application-form</p> <p>Benefits to Full Membership include discounts with our major sponsors ARB Alice Springs and Club 4X4 Insurance, in addition to voting rights, access to a range of club assets including BBQ, Shade tent, Recovery Gear, Spot GPS etc.</p>	<p>The following people have guest memberships expiring in May 2017:</p> <p>Calvin & Jessica McAdams (15th)</p> <p>John Stafford & Susie Dark (15th)</p> <p>Simon & Trina Brown (18th)</p> <p>Craig & Michelle Robins (21st)</p>
<p>April Executive Committee Meeting –</p> <p>It was a productive meeting. President, Vice P, Treasurer & Secretary in attendance.</p> <p>We're planning for the future. Getting a few more policies and plans in place to strengthen the club moving forward.</p>	

9. Trips/Events:

Please register on Team App for all trips you are able to attend, and remember to change your registration if you cannot make it.

It's ALL members responsibility to help populate the calendar with trips – contact Kirsten (Trip Coordinator) via email: outback4wdTRIP@gmail.com with trip / date suggestions, or if you need assistance forming a trip plan. Please also consider that we CAN have multiple trips running on particular days. Don't be shy! ☺

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| • Curry Night – Social Event | 22nd April 2017 |
| • 2 Mile / West MacDonnells | 29th, 30th April & 1st May 2017 |
| • Club Eastside – Social Dinner | 30th April 2017 |
| • Chambers Pillar - NEEDS TRIP LEADER | 6th May 2017 |
| • Weekend – AVAILABLE FOR EVENT | 13th May 2017 |
| • May General Meeting | 17th May 2017 |
| • ARB Hoist Day | 20th May 2017 |
| • Breakfast BBQ & Window Breaking Session | 21st May 2017 |
| • Dinner at the Deck Bar – Social Dinner | 27th May 2017 |
| • Pancake Night Fundraiser | 3rd June 2017 |
| • Finke Desert Race | 9th – 12th June 2017 |
| ⇒ https://finkedesertrace.com.au/volunteers | |
| • Recovery Training | 18th June 2017 |
| • June General Meeting | 21st June 2017 |
| • Saint Hans – Social Event | 24th June 2017 |
| • Simpson Desert Crossing | 30th June 2017 |
| • Weekend – AVAILABLE FOR EVENT | 1st July 2017 |
| • Weekend – AVAILABLE FOR EVENT | 8th July 2017 |
| • Weekend – AVAILABLE FOR EVENT | 15th July 2017 |
| • July General Meeting | 19th July 2017 |
| • Christmas in July | 22nd July 2017 |
| • August General Meeting | 16th August 2017 |

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| • Red Centre NATS | 1st – 3rd September 2017 |
| • Molly's Bash | 9th September 2017 |
| • Colour Smash | 16th September 2017 |
| • <u>Annual General Meeting</u> | 17th September 2017 |
| • Dinner at the Deck Bar – Social Event | 17th September 2017 |
| • <u>October General Meeting</u> | 18th October 2017 |
| • <u>November General Meeting</u> | 15th November 2017 |
| • Club Christmas Party | TBA |

10. Incoming correspondence:

- Twin Diffs Magazine – March 2017 (Last printed copy, they will be E-Mag's from now on).
- ATO – Change of Registration Details (on request of Stephanie, Club Secretary. Details ATO have for the club are significantly outdated).

11. Dobber's Diary: \$ 53.80

Meeting closed: 7:50pm

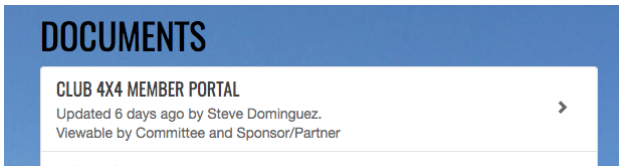
**Next Meeting: Wednesday 17th May 2017, 7pm (19:00)
@ Doubletree by Hilton**

Thank you Todd Grierson & DoubleTree by Hilton for your continued support.

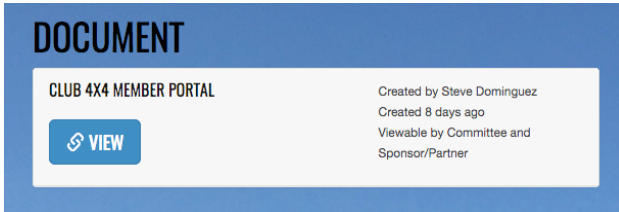
General Reminders:

Club 4x4 – Member Benefit

Go to the ‘Documents’ Tab on our website, you won’t be able to just call them up directly and say you’re from Outback 4WD Club.



Link in documents section of our website will take you directly to our private portal of their website.



Club 4X4 are offering all members 5% off new policies (or to members who have taken up a policy in the last 6 months may be eligible for a 5% refund on their current policy).

If you can’t access the web-link, or aren’t tech savvy – ask the committee and we will help you with this initial process.

Full financial members have access to a **5% discount per policy**, with our new corporate partner.

They also insure camper trailers etc.

Anyone currently insured with Club 4X4 with a policy less than 6 months old – may have the opportunity for a 5% refund on their policy.

Follow the same steps through to the Corporate Partner Portal – in the Vehicle Details section enter your current policy # and Club 4x4 will contact you directly. This refund is at their discretion. If you’re policy is older than 6 months – remember to mention your membership with the club when you renew your policy.

Information will be cross checked against our membership records.

Note: Members who fail to renew your Outback 4WD Club membership at the end of the financial year won’t be eligible for further discounts with Club 4X4.

ARB Alice Springs – Member Benefit

Have a chat to the team at ARB when you’re looking to purchase or upgrade your 4X4 and Camping products.

- * Don’t forget to show your club membership card.
- * Discounts not available on all products.

See [ARB Discount Conditions of Use](#) in the documents section of TeamApp for more information.

Personal Details Form –

We need to ensure our duty of care to all members when on official club trips. In the event of an accident it's important that the Trip Leader can provide accurate information to emergency services.

Reminder – all members must Hold a copy of Appendix 4 Personal Details Form for each member of their vehicle, one copy needs to be kept in your glove box, and one copy needs to be handed to the trip leader in a sealed envelope.

The only time that these envelopes will be opened is in the event of an accident. At the end of each event – the sealed envelope will be handed back to you. You can recycle this envelope for the next event, providing none of your personal/or medical details have changed.

A personal details form is available as Appendix 4, Page 13 – in the ‘Trip Guidelines for Trip Leaders and Participants’.

Or as a separate document on Team App – called [Appendix 4 PERSONAL DETAILS FORM](#)

Team APP –

Please complete member details, **and** complete last three sections for ‘Roadworthy & Insured’, ‘Responsibility’ and ‘Danger’ in your member profile

The screenshot shows a mobile app interface with three sections, each with a text area and a dropdown menu:

- Roadworthy and Insured:** Text: "I hereby confirm that my vehicle is roadworthy, registered and I maintain at least third party insurance coverage prior to attending any club trips".
- Responsibility:** Text: "I acknowledge I have been made aware of the Outback 4WD Club rules and agree to abide by these rules on all functions/trips including following the reasonable directions of the trip leader. Additional to this, I acknowledge I am responsible for the passengers/additional people that accompany me on a trip/function".
- Danger:** Text: "I accept that driving off road can be unpredictable, and that situations may arise where the direction of others may be required to negotiate or traverse an area. I understand that the people directing me may not have considered all aspects of the advice they provide and I agree to be responsible for the advice I choose to follow. In the event of my vehicle/passengers/equipment/self coming to harm/injury/death, I do not hold the Outback 4WD Club, it's committee, trip leaders responsible for said harm/injury/death".

Members – We've been informed that on the mobile app the information in the boxes isn't visible, only the answer is visible.

We ask that you visit the full website and answer these questions there please, until we work out what the 'bug' is with Team App tech support's assistance.

Thank you – Steph – Secretary.

Team APP – Please RSVP to events and change your response if your plans change.

Helps us know who to expect for events – and in case of emergency the ‘Ground Charlie’ knows how many vehicles to send out a search party for.

The screenshot shows an RSVP form with the following elements:

- Section: **REPLIES**
- Text: "Please RSVP to this event."
- Dropdown menu: "Club Administrator" (with a note: "As an admin, you can set the reply for any member.")
- Radio buttons: Yes, Maybe, No, Cancel
- Text: "Number of additional people" with a plus sign button and the number "0".
- Button: "SUBMIT"

All members – if you need help learning how to do this, don't hesitate to ask.